



**2B**

**AITKIN COUNTY BOARD OF COMMISSIONERS**

August 13, 2024

9:00 a.m.

Government Center Board Room

**Regular Session Minutes**

**1.A CALL TO ORDER**

Chair Wedel called the meeting to order at 9:00 a.m.

Attendee Name	Title	Status
J. Mark Wedel	District #1	Present
Laurie Westerlund	District #2	Present
Travis Leiviska	District #3	Present
Bret Sample	District #4	Present
Michael Kearney	District #5	Present
Jessica Seibert	County Administrator	Present
April Kellerman	Administrative Assistant	Present

**1.B PLEDGE OF ALLEGIANCE**

**1.C APPROVAL OF AGENDA**

Motion to: Approve the agenda, as amended.

**RESULT:** APPROVED (5 TO 0)  
**MOVER:** Commissioner Bret Sample  
**SECONDER:** Commissioner Michael Kearney  
adding items 10D, 10E and 10F

**1.D Citizens Public Comment - None**

**2 CONSENT AGENDA**

Motion to: Approve the Consent Agenda.

**RESULT:** APPROVED (5 TO 0)  
**MOVER:** Commissioner Laurie Westerlund  
**SECONDER:** Commissioner Michael Kearney

**A) Correspondence File-**

July 23, 2024 - August 12, 2024

**B) Approve County Board Minutes-**

July 23, 2024

**C) Approve Electronic Funds Transfers**

Total	\$1,487,219.23
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**D) Approve-**

Aitkin County Sobriety Court Funding Request/Opioid Settlement Dollars

**E) Adopt Resolution-**

LG 220 Application for Exempt Gambling - Ducks Unlimited Garrison Wildlife

**F) Approve-**

County VSO Operational Enhancement Grant Program

**G) Approve Manual Warrants/Voids/Corrections-**

ELAN 07.05.24

General	\$427.60	Reserves	\$230.84	Trust	\$63.00	Forest	\$258.23
LLCC	\$1,193.50	HHS	\$2,358.98			Total	\$4,532.15

**H) Approve Auditor Vouchers-**

Auditor Warrants 07.26.24

General	\$13,673.45	R&B	\$127,030.38			Total	\$140,703.83
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**I) Adopt Resolution-**

LG 220 Application for Exempt Gambling - Ducks Unlimited Aitkin Area

**J) Adopt Resolution-**

LG 220 Application for Exempt Gambling - Aitkin County Pheasants Forever

**K) Approve Commissioner's Vouchers**

Commissioner Warrants 08.02.24

General	\$432,612.88	Reserves	\$35,542.00	R&B	\$83,710.17	HHS	\$27,339.54
Trust	\$24,972.60	Forest	\$9,637.24	Taxes	\$143,146.39	LLCC	\$10,828.47
Parks	\$37,827.43	COVID	\$15,563.00			<b>Total</b>	\$821,179.72

**L) Approve Manual Warrants/Voids/Corrections-**

ELAN 07.18.24

General	\$886.87	Reserves	\$350.00	Trust	\$168.99	LLCC	\$305.75
HHS	\$519.81	Opioid	\$16.03	R&B	\$680.00	<b>Total</b>	\$2,927.45

**M) Approve Auditor Vouchers-**

Auditor Warrants R&amp;B 08.02.24

R&B	\$24,265.00					<b>Total</b>	\$24,265.00
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**N) Adopt Resolution-**

County Assessor Reappointment

**O) Adopt Resolution-**

Application for Temporary On Sale Liquor License - Isle Lion's Club

**P) Approve Auditor Vouchers-**

Auditor Warrants - Sales/Use and Diesel Tax, July 2024

General	\$140.21	R&B	\$1,804.42	Trust	\$11.84	LLCC	\$23.10
Parks	\$440.38					<b>Total</b>	\$2,419.95

## Regular Agenda

3A Jessica Seibert – County Administrator

**Informational Only**

Aitkin County CARE Presentation

**RESULT: INFORMATIONAL ONLY**  
**MOVER:**  
**SECONDER:**

4A Erin Melz – Public Health Supervisor

**Informational Only**

1st Reading - Tobacco Ordinance Amendment

**RESULT: INFORMATIONAL ONLY**  
**MOVER:**  
**SECONDER:**

A moment of silence for Jim Berg, former Workman township Supervisor

4B Erin Melz – Public Health Supervisor

Public hearing - Tobacco Ordinance Amendment - 9:30 a.m.

**PUBLIC HEARING:****Open: 9:30 a.m.****Public Comment:**

Emily Myatt, Minnesota Government Relations Director at American Cancer Society  
 Carrie Arblaster, Midwest Regional Advocacy Director at Campaign for Tobacco-Free Kids  
 Marcia Anderson from Isle, MN  
 Dr. Tony Blankers from Aitkin, MN  
 Brandon Conavatti from McGrath, MN  
 Ziva Seybold, McGregor School Student Health and Wellness Team  
 Pat McKone, Senior Director for Public Policy for the American Lung Association  
 Karl Pixler, Petry's By the Lake in Malmø  
 Liz Short from McGregor, MN  
 Dan Stifter, Aitkin Public Schools Superintendent  
 Anita Klennert-Sonaglia, Hill City Business Owner  
 Jamie Rojas, National Association of Tobacco Outlets

**Closed: 10:01 a.m.**

4C Erin Melz – Public Health Supervisor

**Motion to:**

Adopt Resolution - Aitkin County Tobacco Ordinance

**RESULT:** APPROVED (5 TO 0)

**MOVER:** Commissioner Travis Leiviska

**SECONDER:** Commissioner Michael Kearney

5A Dennis Thompson – Land Commissioner

**Informational Only**

Wetland Banks and the Wetland Conservation Act - Discussion Only

**RESULT:** INFORMATIONAL ONLY

**MOVER:**

**SECONDER:**

6A Dave McMillan – LLCC Manager

**Motion to:**

Adopt Resolution - Donation to LLCC from Donald H. Nelson Trust

**RESULT:** APPROVED (5 TO 0)

**MOVER:** Commissioner Laurie Westerlund

**SECONDER:** Commissioner Michael Kearney

7A Dan Guida – County Sheriff

**Informational Only**

2025 Budget Presentation

**RESULT:** INFORMATIONAL ONLY

**MOVER:**

**SECONDER:**

8A John Welle – County Engineer

**Motion to:**

Approve BNSF Agreement

**RESULT:** APPROVED (5 TO 0)

**MOVER:** Commissioner Bret Sample

**SECONDER:** Commissioner Laurie Westerlund

9A Jim Bright – Facilities Coordinator

**Motion to:**

Approve Furniture Bids

**RESULT:** APPROVED (5 TO 0)

**MOVER:** Commissioner Travis Leiviska

**SECONDER:** Commissioner Michael Kearney

Bid awarded to The Office Shop

9B Jim Bright – Facilities Coordinator

**Motion to:**

Approve Request to Use Fiscal Recovery Funds

**RESULT:** APPROVED (5 TO 0)

**MOVER:** Commissioner Bret Sample

**SECONDER:** Commissioner Laurie Westerlund

10A Jessica Seibert – County Administrator

**Informational Only**

2025 Appropriations Review

**RESULT:** INFORMATIONAL ONLY

**MOVER:**

**SECONDER:**

10B Jessica Seibert – County Administrator

**Informational Only**

2025 General Government Budget Review

**RESULT:** INFORMATIONAL ONLY

**MOVER:**

**SECONDER:**



10C Jessica Seibert – County Administrator

**Informational Only**

Administrator Updates

Facilities, Ordinance Committee, Economic Development meeting, Budget Committee, COW meeting August 30th at 12:30pm

10D Jessica Seibert – County Administrator

**Motion to:**

Adopt Resolution - LG220 Application for Exempt Permit - Ruffed Grouse Society Aitkin Chapter

**RESULT:** APPROVED (5 TO 0)

**MOVER:** Commissioner Laurie Westerlund

**SECONDER:** Commissioner Travis Leiviska

10E Jessica Seibert – County Administrator

**Motion to:**

Approve Affidavit for Duplicate of Lost Warrant

**RESULT:** APPROVED (5 TO 0)

**MOVER:** Commissioner Laurie Westerlund

**SECONDER:** Commissioner Bret Sample

10F Jessica Seibert – County Administrator

**Motion to:**

Approve Authorization of County Administrator to Sign Power of Attorney

**RESULT:** APPROVED (5 TO 0)

**MOVER:** Commissioner Bret Sample

**SECONDER:** Commissioner Michael Kearney

11A Board of Commissioners

**Informational Only**

Commissioner Committee Reports

Mille Lacs Fisheries Input Group, JET meeting, East Central Regional Library Board, Aquatic Invasive Species, Riverwood Surgical Center Opening Ceremony, Facilities

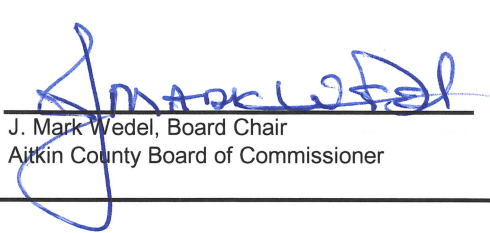
**Motion to Adjourn**

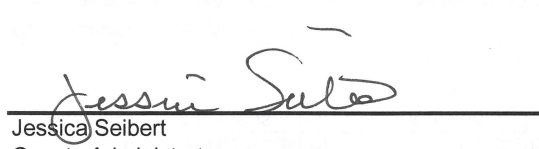
Motion made at 11:55 a.m.

**MOVER:** Commissioner Bret Sample

**SECONDER:** Commissioner Michael Kearney

**Next Meeting:** Tuesday, August 27, 2024

  
J. Mark Wedel, Board Chair  
Aitkin County Board of Commissioner

  
Jessica Seibert  
County Administrator